

# MINUTES OF COMMISSION TO INSTALL

The Administrative Commission appointed by the Presbytery of Florida to install the Rev. \_\_\_\_\_ as Pastor of \_\_\_\_\_,

met at \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.

Members in attendance were Elders \_\_\_\_\_

and Ministers \_\_\_\_\_

The Commission was called to order by Chairperson, \_\_\_\_\_,

who opened with prayer. On motion, \_\_\_\_\_ was elected Clerk.

The Order of Worship was approved and assignments were made. The Commission voted to authorize the Chair and the Clerk to approve the minutes and to adjourn with the benediction at the close of the service.

The Commission proceeded to the sanctuary where a sermon was preached by the Rev. \_\_\_\_\_. The constitutional questions, propounded to the minister by \_\_\_\_\_, were answered in the affirmative. The constitutional questions, asked of the congregation by \_\_\_\_\_, were answered in the affirmative. The prayer of installation was offered by \_\_\_\_\_. The Rev. \_\_\_\_\_ was pronounced duly installed according to the provisions of the *Book of Order*. A charge was given to the minister by \_\_\_\_\_. A charge was given to the congregation by \_\_\_\_\_. The service was closed with the benediction pronounced by the newly installed pastor.

Minutes approved: \_\_\_\_\_  
Clerk \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
Chair \_\_\_\_\_